

Rotary Group Evaluation Checklist

Date:

Group:

Evaluation Location:

Aerial Task				
	Requirement	Success-ful	Not Success-ful	Comments
1	Receive and acknowledge alert from VDEM			
2	Check weather and air space (Pilot)			
3	Make Go/No Go decision (Pilot and Flight Officer)			
4	Identify LKP address or coordinates on aviation chart			
5	Check equipment (Flight Officer)			
6	Pre-flight helicopter (Pilot)			
7	Fly to base location			
8	Receive task briefing from Operations			
9	Brief the flight crew			
10	Execute assigned task			
11	Communicate with base and ATC as appropriate			
12	Guide ground resources to subject location if requested by Operations			
13	Return to base with fuel reserve			
14	Debrief the flight crew			
15	Conduct task debriefing with Operations			

Table-Top Task #1				
	Requirement	Success-ful	Not Success-ful	Comments
1	Receive and acknowledge alert from VDEM			
2	Check weather and air space (Pilot)			
3	Make Go/No Go decision (Pilot and Flight Officer)			
4	Identify LKP address or coordinates on aviation chart			
5	Check equipment (Flight Officer)			
6	Pre-flight helicopter (Pilot)			
7	Fly to base location			
8	Receive task briefing from Operations			
9	Brief the flight crew			
10	Execute assigned task			
11	Communicate with base and ATC as appropriate			
12	Guide ground resources to subject location if requested by Operations			

13	Return to base with fuel reserve			
14	Debrief the flight crew			
15	Conduct task debriefing with Operations			

Table-Top Task #2				
	Requirement	Success-ful	Not Success-ful	Comments
1	Receive and acknowledge alert from VDEM			
2	Check weather and air space (Pilot)			
3	Make Go/No Go decision (Pilot and Flight Officer)			
4	Identify LKP address or coordinates on aviation chart			
5	Check equipment (Flight Officer)			
6	Pre-flight helicopter (Pilot)			
7	Fly to base location			
8	Receive task briefing from Operations			
9	Brief the flight crew			
10	Execute assigned task			
11	Communicate with base and ATC as appropriate			
12	Guide ground resources to subject location if requested by Operations			
13	Return to base with fuel reserve			
14	Debrief the flight crew			
15	Conduct task debriefing with Operations			

Scenarios: Note: 1 search pattern will be executed and 2 other scenarios explained as a table-top

- 1 Track line search, return (TSR)
- 2 Track line search, non-return (TSN)
- 3 Parallel sweep search (PS)
- 4 Creeping line search
- 5 Contour search
- 6 Expanding square
- 7 Guide ground resources to a specific location
- 8 Aerial observation to assess damage after a natural disaster
 - * Evaluate damage
 - * Evaluate routes/access for emergency responders
 - * Conduct aerial search for missing persons (parallel sweep search)
 - * Identify hazards

Group evaluation:	Sat	Not Sat	
Comments:			

Group Contact:

Name:

Phone:

Group:

Email:

Evaluator - Lead:

Name:

Phone:

Group:

Email:

Evaluator

Name:

Phone:

Group:

Email: